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Illinois State University

AsiaConnect General Meeting Minutes

Tuesday, July 2, 2022

Role Call:

- Miranda Lin Eva Harrison Lawrence Lair Chang Su-Rusell
- Jeong-Ae Kang Laura Finan Shan Xie Cynthia Ruskowski Shengtian Wu
- Dongmei Li Julie Mana-ay Perez Judi Khalilallah Suejung Han

Members not present: LinLin

Agenda Items

- Short introduction by members
- Explain roles of committee members and leaders
- Reminder to sign up to be a member to serve on the board.
- Welcome party preparation
 - RSVP form questions
 - Food expectations
 - When to send out invitations
- Discussed how to word our intention to ask people to bring dishes for a while.

Welcome Party Preparation

- Last year we provided a food package box and cookies due to the pandemic. We celebrate the 10th year and would like to make it grand.
- We will order foods like we did in the past. Chinese, Indian, Thai foods usually from local restaurants. We may want to budget a bit more. It is a pot luck party—all the board members should bring a dish.
- Lawrence: serving size? One dish for 4-5 people.
- Lawrence sent a draft of the welcome back party flyer—needs feedback.
- When do we send out the invitation? ASAP
- The RSVP link should be completed by Miranda.
- What to add to the form
 - Name
 - Email address
 - ISU home department, unit, community member
 - How many people they are bringing
 - What dish are you planning to bring? And add options
- Add a name card that describes ingredients for each dish.



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- Add a hyperlink of the map to the location in the flyer.
- Add a google map screenshot to the letter as an idea?
- We can ask people to bring the description? Or we can prepare the cards.
- Brander shelter is the name of the shelter on the north side. We will add the name.
- Activities: Julie's committee will think about activities for everyone. Some units agree to donate some stuff (e.g., CTLT bags/mugs, COE, International Office, and maybe Multicultural Center, for door prizes or for activities). Miranda will contact Town of Normal marketing to see if they can spare some items.
- Discussed member Meeting Schedules. We do not pay presenters but have a potluck.
- Discussed places for hosting events. We cannot host our event at Bone.
- 5/5 can be a fun game day. Forward names to Julie of those who can give ideas about games.